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4 April 2013

SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

Monday 15 April 2013

3.30 pm

Council House, Plymouth (Next to the Civic Centre)

Members:

Councillor Murphy, Chair

Councillor Bowyer, Vice Chair

Councillors Casey, Churchill, Gordon, James, Martin Leaves, Parker, Rennie, Stark and Stevens.

Members are invited to attend the above meeting to consider the items of business overleaf.

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SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance by panel members and to note the attendance of substitutes in accordance with the Constitution.

2. DECLARATIONS OF INTEREST

Members will be asked to make declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 6)

To confirm the minutes of the Support Services Overview and Scrutiny Panel held on 4 March 2013.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. TRACKING RESOLUTIONS AND FEEDBACK FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD (Pages 7 - 8)

To receive a copy of the panel's tracking resolutions and any feedback from the Overview and Scrutiny Management Board on issues which concern this panel.

6. WORK PROGRAMME (Pages 9 - 10)

To receive the panel's work programme for 2012/2013.

7. BUDGET AND PERFORMANCE MONITORING (Pages 11 - 18)

To receive information within the terms of reference of this panel with regard to –

- Budget
- Performance
- Delivery plans
- Value for money

8. STAFF SICKNESS (Pages 19 - 34)

To receive information on staff sickness levels, targets and action plans.

9. GOVERNMENT POLICY CHANGES

Information on Government policy changes can be found on the new Plymouth City Council 'Policy Hub'.

<http://www.plymouth.gov.uk/policyhub>

10. REVENUES AND BENEFITS PERFORMANCE UPDATE (Pages 35 - 40)

To receive for information a copy of the Revenues and Benefits monthly position statement.

11. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) ... of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II - PRIVATE MEETING

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.